

MINUTES: Gulf Coast Writers Assoc. Corporate Board
April 14, 2015

As this was an organizational meeting, with the primary agenda item the election of a chairperson, there was no formal call to order. The meeting began informally in the Fairfield Inn Breakfast Room at 4:35pm. Mr. Tim Jacobs was nominated and strongly supported by the other three board members for the position of chairperson. Unfortunately Mr. Jacobs declined the nomination due to the pressing concerns of a new business. Mr. Larry Stiles and Ms. Judy Loose were then nominated. After a brief discussion, Mr. Stiles was elected to the position of chairperson.

There followed a discussion of items which may be undertaken by the board for the remainder of the year. Among those items was the need for the board to meet more frequently than annually. A quarterly meeting was discussed. It was also suggested that the board may wish to offer an amendment to the Bylaws to include the President of the Executive Committee as an *ex officio* member of the Corporate Board. It was recommended that said amendment specifically include language to preclude the President of the Executive Committee from also serving as Chairperson of the Corporate Board. The board agreed to rotate the responsibility for taking minutes and for the assigned person to publish those notes as "Acting Secretary." We discussed and generally agreed it would be a good idea to have the Corporate Board Minutes published on the GCWA web site. Finally it was agreed that one board member should attend each meeting of the Executive Committee, with said attendance to rotate among the board members. Mention was made of asking the Executive Committee to share certain critical information (e.g. minutes of their meetings). Tim Jacobs volunteered to be the Acting Secretary at the next Corporate Board meeting. Judy Loose volunteered to be the designated attendee at the next Executive Committee meeting.

Except for the election of the chairperson, no formal actions or votes were taken at this meeting. The next meeting of the board is tentatively scheduled for Tuesday, July 28, 2015, 4:30pm at the Fairfield Inn.

Respectively submitted,

Larry Stiles, Acting Secretary