

**Gulf Coast Writers Association - Executive Meeting**  
Fairfield Inn (November 15, 2016)

**Minutes**

Meeting called to order at 4:40- President, Don Cappelli

**In attendance:** Mike Cole, Irene Smith, Don Cappelli, Jennifer FitzGerald, Gary McLouth, Bob McCarthy, and Geneva Kelly

**Secretary- Geneva brought copies of Minutes for October. Both were approved.**

**Treasure- Mike brought copies of treasury report.** Beginning balance was 10,752.78 and the ending balance was \$8,435.63. Jennifer motioned to approve and Gary seconded.

**Programs- Bob discussed the next few meetings/possibility of speakers for next year.** Also had talk about when the elections were held and how we would go about set up for that meeting.

**Special Projects- Gary mentioned Christmas party being canceled.** There will be a celebration for winners of the contest at the Alliance for the Arts in February and then a special event in the planning with PJBoox.

**Membership- Irene compares membership from last year to now.** Last October there were 10 new members that joined. This year there was 1. Lack in the communications dept. on getting notice out has affected things. Confirms that Jan's husband will start making the coffee next month and will be receiving \$35 a month.

**Webmaster- Jennifer said that 5/6 people submitted new info for the website (announcements and more).** Discussion on website in general and what will be happening when it is time to switch officers.

**President- Don talks about Barbara Sanders resignation.** Geneva will get Irene and gather all info to take over position for next year. All in favor. Then, there is a discussion of the possibility of intern to help on the website when someone takes over. I will talk to a friend to see if she would consider.

(Anything I missed??)

Meeting adjourned at 5:40?