

**GULF COAST WRITERS ASSOCIATION  
GCWA Executive Committee Meeting  
Location: Fairfield Inn Snack Area  
Tuesday, Nov. 14, 2017**

**Executive Committee Members attending: Don Cappelli, Bob McCarthy, Mike Cole, Irene Smith, Arlyn Euken. Also attending: Sloan Jordan, Judy Loose.**

**Absent: Geri McArdle.**

**Corporate Board Member attending: Judy Loose.**

President Don Cappelli called the meeting to order at 4:40.

Minutes - October Board Meeting minutes accepted as presented.

Corporate Board - Judy Loose.

Annual financial audit will be conducted in early 2018.

Treasurers' report - Mike Cole.

Current balance is \$8,700. Spreadsheet information to be prepared soon.

Membership report - Irene Smith.

Currently at 148. Comparison to 1 year ago - 192.

Communication report - Geneva Kelly.

Will emphasize writing contest information & rules to local media & Facebook.

Website Manager - acting website manager Judy Loose will continue to post writing contest information & rules.

Will again call for volunteer, at General Meeting, to fill website position.

Program Report - Bob McCarthy.

Program speakers set through April, 2018. Also has a current list of local authors, through Lee County Library, for possible future speakers.

Special Projects - Sloan Jordan.

Has agreed to chair the upcoming writing contest; also possibly be our

contact for the downtown Ft. Myers Reading Festival in March.  
Unanimous agreement by all present, she will be a permanent member of the Executive Committee Board.

Old Business - Lifetime memberships; it was decided to present those to three longtime active club members. Motion by Irene Smith. Seconded by Bob McCarthy, unanimous approval by all.  
Recognition & plaques will be presented at the January General Meeting.

With our agreement to open the contest to all ages, we will encourage students to enter & contacts with several local schools discussed. These entrants will all be given Honorable Mention certificates.

Judges - Mike Cole agreed to assist non-fiction; Sloan will contact Joe Pacheco for poetry entrants.

After the contest, names of all entrants will be published on our website.

New Business - Much thanks to Sloan Jordan for joining our committee & assuming Special Projects Chairperson.

Future Meetings - Next General Meeting Nov. 18.

December - No General Meeting. No Executive Committee Meeting unless deemed necessary.

January – Executive Committee Meeting Jan. 16. General Meeting Jan. 20.

Meeting adjourned at 5:35.

Respectfully submitted,  
Arlyn H. Euken, Secretary.