

Revenue-Expense Report for Period		6/1/2016	to	5/31/2017
Estimated & Actual Expenses		Budget	Actual	Difference
Total Balance Jun-01-2016			\$10,752.78	
1) General Administration		\$1,011.00	\$1,077.29	(\$66.29)
2) Facilities		\$1,710.00	\$1,330.00	\$380.00
3) Web Costs		\$2,200.00	\$921.69	\$1,278.31
4) Communications		\$800.00	\$0.00	\$800.00
5) Programs/Speakers		\$2,750.00	\$1,604.64	\$1,145.36
6) Special Projects		\$1,435.00	\$1,503.61	(\$68.61)
7) Membership		\$500.00	\$265.12	\$234.88
8) Professional Associations		\$300.00	\$125.00	\$175.00
9) Donations and Grants		\$100.00	\$0.00	\$100.00
10) Capital Outlay		\$600.00	\$0.00	\$600.00
Total Expenses		\$11,406.00	\$6,827.35	\$4,578.65
Estimated & Actual Revenue				
11) New Member Dues		\$2,400.00	\$398.82	(\$2,001.18)
12) Membership Renewal Dues		\$6,750.00	\$3,668.76	(\$3,081.24)
13) Meeting Fees (Guests)		\$110.00	\$100.00	(\$10.00)
14) Raffles		\$0.00	\$0.00	\$0.00
15) Donations		\$100.00	\$184.81	\$84.81
16) Special Projects Fees		\$1,300.00	\$699.92	(\$600.08)
17) Misc Revenue		\$100.00	\$74.00	(\$26.00)
Total Revenue		\$10,760.00	\$5,126.31	(\$5,633.69)
Surplus/(Loss)--Year To Date			(\$1,701.04)	
Cash Balance May-31-2017			\$9,051.74	

REVENUE		GULF COAST WRITERS ASSOCIATION -				6/1/2016	5/31/2017			
					Sources of Revenue					
Date	Total Revenue	New Mbr. Dues	Renewal Dues	Meeting Fees	Raffle Tick.Sales	Donations and Gifts	Spec Proj Fees	Misc. Revenue	Explanation & Notes	Dbl Chk
06/27/16	\$50.00		\$40.00	\$10.00						\$50.00
07/12/16	\$5.00		From petty cash to cover check #1908					\$5.00		\$5.00
07/13/16	\$183.19					\$183.19				\$183.19
08/15/16	\$130.00	\$120.00		\$10.00						\$130.00
09/19/16	\$69.00		Reimbursement from member					\$69.00		\$69.00
09/29/16	\$120.00	\$80.00	\$40.00							\$120.00
10/04/16	\$203.58	\$38.82	\$164.76						Paypal	\$203.58
10/12/16	\$20.00						\$20.00		Writing contest	\$20.00
10/20/16	\$200.00	\$40.00	\$160.00							\$200.00
11/22/16	\$203.88		\$203.88							\$203.88
11/23/16	\$210.00		\$160.00	\$5.00			\$45.00	Writing contest		\$210.00
12/12/16	\$280.32		\$203.88		Paypal transfer		\$76.44	Writing contest		\$280.32
12/13/16	\$95.00						\$95.00	Writing contest		\$95.00
12/14/17	\$70.00						\$70.00	Writing contest		\$70.00
01/13/17	\$630.44		\$600.96				\$29.48	Writing contest		\$630.44
01/20/17	\$844.00		\$480.00				\$364.00	contest \$214; read fest tbls \$150		\$844.00
01/27/17	\$615.00	\$80.00	\$520.00	\$15.00						\$615.00
03/15/17	\$155.28		\$155.28		Paypal transfer					\$155.28
03/20/17	\$135.00		\$120.00	\$15.00						\$135.00
03/30/17	\$531.62		\$490.00	\$40.00		\$1.62				\$531.62
05/15/17	\$375.00	\$40.00	\$330.00	\$5.00						\$375.00
										\$0.00
										\$0.00
TOTALS	\$5,126.31	\$398.82	\$3,668.76	\$100.00	\$0.00	\$184.81	\$699.92	\$74.00	\$5,126.31	\$5,126.31

PETTY CASH TRANSACTIONS						
	for Period -		6/1/2016	to	5/31/2017	
						Petty Cash
Date	Transaction	Check #	Cash IN	Cash OUT		Balance
6/1/2016	Balance Brought Forward (corrected 9/30)					\$30.00
8/20/2016	1 new member 1 visitor (not entered in rev. sheet)		\$45.00			\$75.00
9/17/2016	1 renewal (not entered in revenue sheet)		\$40.00			\$115.00

Budget for Fiscal Year -- Beginning:		
	June-01-2016	
Estimated Expenses	Remarks	Budget
1) General Administration	POB, Ins, FL Corp fee, supl, prntng, Brd exp	\$1,011.00
2) Facilities	Zion Luth @ \$120, Cov @ \$250, Alli @ \$250	\$1,710.00
3) Web Costs		\$2,200.00
4) Communications		\$800.00
5) Programs/Speakers	Speaker fee, speaker lunch, mtng snacks	\$2,750.00
6) Special Projects	Writing Contest, workshops, other projects	\$1,435.00
7) Membership		\$500.00
8) Professional Associations		\$300.00
9) Donations and Grants		\$100.00
10) Capital Outlay	Durable equipment	\$600.00
	Total	\$11,406.00
Estimated Revenue		
11) New Member Dues		\$2,400.00
12) Membership Renewal Dues		\$6,750.00
13) Meeting Fees (Guests)		\$110.00
14) Raffles		\$0.00
15) Donations and Gifts		\$100.00
16) Special Projects Fees		\$1,300.00
17) Misc. Revenue		\$100.00
	Total	\$10,760.00
	Budget Surplus (Loss)	(\$646.00)