

GULF COAST WRITERS ASSOCIATION
GCWA Executive Committee Meeting
Location: Fairfield Inn Snack Area
Tuesday, May 16, 2017

Executive Committee Members attending: Don Cappelli, Mike Cole, Bob McCarthy, Geneva Kelly, Joanne Hughson, Ned Gamsky, Geri McArdle, Arlyn Euken.

Corporate Board member also attending: Judy Loose.

President Don Cappelli called the meeting to order at 4:35 PM.

April meeting minutes approved by all present.

Chairman reported that the Cooperate Board met in April; future meetings will be held quarterly.

Treasurer Report:

Distributed by Mike Cole. Balance currently at \$9,136.12.

Approved by all present.

Due to our desire to change the fiscal year, IRS needs additional financial information for the most recent 5 years. With additional help from Don's records, he will follow through as necessary to obtain the required 990 E2 form.

— We have since been informed, that all this after all will not be necessary, and that the IRS actually has admitted a mistake -

Program Report:

Bob McCarthy - Speaker for this month's general meeting has been confirmed, and speakers for remainder of the year are set.

Special Projects:

Ned Gamsky brought up the possibility of having 2 writing contests this year - summer and then a later winter contest.

After discussion it was decided to stay with the present one contest. Motion by Geri, seconded by Joanne, approved by all. Entries may be submitted from Labor Day to Feb. 1, 2018.

These details will continue to be announced at each general meeting.

Membership Report:

Judy Loose reported present membership at 159.

Web Manager Report:

Joanne Hughson thanked Judy Loose for her assistance on working with the current website, and has at least one volunteer to also help, in future.

Communication Report:

Geneva Kelly again reported that a photographer for the general meetings is still needed.

Reported that questions are sometimes received from prospective attendees about general meeting speakers. It was decided our policy should be to direct these inquiries directly to the website for this information.

Officer in Charge:

Geri McArdle will be the recording secretary at the June meeting, due to absence of the regular secretary.

New Business:

Zion Lutheran Church contract received for renewal.

Was reported there may be a possible audio/visual problem for the meeting this coming Saturday.

Proposed Budget for Fiscal Year - Beginning 6-1-17:

Estimated Revenue - the six categories under this heading discussed.
Amounts all approved as presented - total of \$5,915.

Remainder of the budget under the heading of estimated expenses will be completed at the June meeting, again led by Treasurer Mike Cole. Related thereto, increases in membership and income will be necessary priorities this year.

The next general meeting will be Saturday May 20, 2017.

The next Executive Board meeting will be June 13, 2017.

Meeting adjourned at 5:50 PM.

Respectfully submitted

Arlyn Euken

Recording Secretary