How to Format

# For the GCWA Writing Contest

Formatting:

* Three copies — 1500 words or less, Poetry 40 lines or less
* Font: Times New Roman, Font size: 12
* Margins: top/bottom 1”, left/right 1”
* Text unjustified (ragged right margin)
* Indent each paragraph
* Fiction/ Nonfiction/Children’s: double spaced, single side on 8 ½ x 11 white paper
* No illustrations for Children’s
* Poetry may be single or double spaced as best befits the work.
* Judging is done by blind entry method. (DO NOT INCLUDE YOUR NAME ON ENTRY PAGES.)
* You must include the title of your entry on each page
* All pages must be numbered – bottom center of page
* Each of your three copies of entries must be stapled in top left corner.