

How to Format

For the GCWA Writing Contest

Formatting:

- Three copies — 1500 words or less, Poetry 40 lines or less
- Font: Times New Roman, Font size: 12
- Margins: top/bottom 1", left/right 1"
- Text unjustified (ragged right margin)
- Indent each paragraph
- Fiction/ Nonfiction/Children's: double spaced, single side on 8 ½ x 11 white paper
- No illustrations for Children's
- Poetry may be single or double spaced as best befits the work.
- Judging is done by blind entry method. (DO NOT INCLUDE YOUR NAME ON ENTRY PAGES.)
- You must include the title of your entry on each page
- All pages must be numbered – bottom center of page
- Each of your three copies of entries must be stapled in top left corner.