



**Word of Life Art & Craft Fair**  
**Saturday, November 20, 2021**  
**10:00 am – 4:00 pm**

Event Coordinator: Justina Lewis, [justina@wolm.net](mailto:justina@wolm.net), 239-274-8881 ext. 106

**Art & Craft Fair Vendor Application Form**

Thank you for your interest in participating in the **Word of Life** Art & Craft Fair. We encourage you to help get the word out and invite other art and craft creators you know that would like to participate in this event.

**Company Info:**

Company Name: \_\_\_\_\_

DBA: \_\_\_\_\_

**Individual Contact Info:**

Name: \_\_\_\_\_ Email \_\_\_\_\_ Phone: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Website: \_\_\_\_\_ Facebook: \_\_\_\_\_

Type of Product(s)

- Handmade Craft       Art       Fabric Art       Jewelry  
 Clothing       Pottery       Woodworking       Face painting

Other: \_\_\_\_\_

List of Items to be sold: \_\_\_\_\_

Other Information you feel we should know: \_\_\_\_\_

\_\_\_\_\_

For the Application to be considered, the following must be included:

- o Completed Vendor Application Form
- o Signed Terms & Conditions Document
- o Like us on Facebook at <https://www.facebook.com/WOLMFortMyers/>
- o Mail or email photographs, images or web link of your products
- o Payment Method: Check \_\_\_\_\_ Cash \_\_\_\_\_
- o Credit Card: Call in to 239-274-8881 ext. 205
- o All forms must be received by November 15th, 2021

**Exhibitor requests the following:**

- 10 x 10 Space **Outside** \$35.00 \$ \_\_\_\_\_
- 10 x 12 Space **Outside** \$40.00 \$ \_\_\_\_\_
- 10 x 20 Space **Outside** \$55.00 \$ \_\_\_\_\_

- 6' Ft Table Space **Inside** \$40.00 \$ \_\_\_\_\_ (10x8)
- 8' Ft Table Space **Inside** \$50.00 \$ \_\_\_\_\_ (10x10)

Will Electric be needed?  Yes  No

Outside Electric Add On \$20.00 \$ \_\_\_\_\_

Inside Electric Add On \$10.00 \$ \_\_\_\_\_

Table & Chair INSIDE if avail \$ \_\_\_\_\_

**GRAND TOTAL \$ \_\_\_\_\_**

**\*\*\*Exhibitor responsible to bring own table, chair and/or tent**

**\*\*\*Exhibitor responsible to bring own electrical extension cords to plug into main**

**Mail check with all forms by November 15th, 2021 to:**

Word of Life 6111 South Pointe Blvd Ft Myers, FL 33919 ATTN: Craft Fair

Or email application to: [justina@wolm.net](mailto:justina@wolm.net)

\*If application is emailed, the application will not be active until the fees are received.

**By completing the Word of Life Art & Craft Fair application, you are certifying that you have read the Terms and Conditions, and will adhere to all the rules and policies herein.**

**Printed Name:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

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**\*\*\*\*\*Office use only below:\*\*\*\*\***

Date Application Rec'd \_\_\_\_\_ Pmt Rec'd \$ \_\_\_\_\_ Ck# \_\_\_\_\_ Cr Card Aprvl \_\_\_\_\_

Confirmation emailed to Exhibitor Date: \_\_\_\_\_

Space Assignment: Inside \_\_\_\_\_ Outside \_\_\_\_\_

Electric Yes or No \_\_\_\_\_

## Word of Life Art & Craft Fair

### Terms & Conditions

1. Setup/Breakdown: All Exhibitors must be set up and ready to sell by 9:30 AM the day of the Fair. Exhibitors may begin setting up at 7:30 am the day of the Fair. Break down can start no sooner than 4:00 pm on Saturday and must be completed by 5:00 pm.
2. Sellers are responsible for their selling spaces. Before leaving be sure your area is clean and trash free.
3. Staffing: Exhibitor tables/booths must be manned at all times and intact until the show closes at 4 pm.
4. Exhibitor Items. Each Exhibitor must submit a few photographs of his or her craft(s) or wares. Word of Life reserves the right to have items removed that are considered not appropriate. No open flames, profanity, tobacco or alcoholic items/references, or suggestive material are permitted.
5. Exhibitor Responsibility: Exhibitor will be fully responsible for any loss or damage to his or her property by theft, fire or casualty. Word of Life expressly disclaims any responsibility for same. Exhibitors shall be responsible for any damage which may be incurred to the facilities as a result of or in connection with its operation. Each exhibitor is responsible for the conduct of his employees and or representatives, and activities must not detract from the image or welfare of the fair.
6. Exhibitor Spaces: Exhibitor spaces will be assigned. Placement, flow and competition will be taken into consideration to provide the best experience for fair attendees. If you have special space needs, please include your request with your application and we will make every effort to accommodate you. Spaces are reserved on a first come first served basis. Vendors must ensure that none of their display equipment extends beyond the space they have booked; this includes any rails, stands or additional equipment.
7. Direct Sales: Only one vendor from each direct sales company will be allowed, based on first come first served.
8. Acceptance: Word of Life reserves the right to decline any application for space if it deems such actions to be in the best interest of the Fair.
9. Payment: The full payment is a non-refundable registration fee for the selected space and is due with the submission of this agreement.
10. Electricity: Electricity will be available as a first come, first served basis and will require an additional fee.
  - Extension cords are not included in the fee and must be provided by the exhibitor

11. Tables, Chairs, Tents: Each Exhibitor must furnish his or her own tables, chairs, tents, stands, etc. unless otherwise specified.
12. Cancellation of space: Application fees are not refundable. Word of Life is not liable if weather or other conditions prevent the exhibitor from attending and fulfilling the contractual obligations as an Exhibitor. No refunds will be given for any non-participation unless Word of Life deems worthy of a cause.
13. Indemnification: Exhibitor agrees to indemnify and hold harmless Word of Life from and against any loss, expense, claims, damages, causes of action, injuries, suits or damages, suits to person or property including attorney's fees, arising out of or related to the operation of the Exhibitors at the Word of Life Fair.
14. Any permitting needed as an Exhibitor/Vendor is the sole responsibility of Exhibitor.
15. Any certifications needed as an Exhibitor/Vendor are the sole responsibility of the Exhibitor/Vendor.

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_